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1. You are a professor at university. You have conducted a survey among your students. According to the results of the survey, most of your students are experienced learners, they do not want to spend time on listening to lectures at the university. Many of them complain on the lack of practical activities.

Choose the most suitable approach that can help students to learn better.

2. You are a high school teacher. Most of your students are motivated and interested in your subject. You want to bring their knowledge and skills to the new level. You are planning to teach them how to analyse and evaluate the information, let them identify the rules and problems of the subject by themselves.

Choose the most suitable approach that can help children from your class to learn better.

3. You apply for a Master's degree. The university offers different forms of learning. You used to learn only in traditional classrooms. But now you want to try something new and modern. However, you are not sure that you will enjoy studying at home alone all the time. Also, the education shouldn't be very expensive.

Study the advantages of each type of learning and choose the most suitable one for this situation.

4. You apply for a Bachelor's degree abroad. It is your first university experience in the foreign country that is why you want to network more with other students and professors, make social contacts and friends. In your opinion, group work is more effective and it makes you more organised and productive. The quality of the internet connection in your new apartment is not good, so you prefer face-to-face classes.

Study the advantages of each type of learning and choose the most suitable one for this situation.

5. Alfie Williams is a business student. He chose this academic field because of his father who is the head of the corporation in London. He always wanted his son to help him with his business. In fact, Alfie's real passion is music. He enjoys playing the guitar and writing songs because it makes him feel happy.

Choose the correct explanation of the motivation types.

6. Helen Barker is a traveller. She visits different countries because she likes meeting new people and cultures. She has got a professional camera. Helen takes photos almost every day because she has to share them in her social media to become a famous traveller blogger.

Choose the correct explanation of the motivation types.

7. You are from Russia, but last year you decided to study abroad and now you are living and studying in Europe. The university enrolled you because you had passed all entrance examinations successfully. Also, you passed IELTS exam and got 7.5 points out of 9. Studying at the university in Europe is not hard for you because you have a high level of Academic English.

Choose the level that matches the description.

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25. Match the terms to their definitions:

26. Match the term to its example:

27. Put the words into the correct order from the most narrow term to the most general one:

28. Put the steps on how to flip your classroom into the correct order:

29. The main difference between e-learning and ... learning is location

30. The main element of ... education is to get learning experience by using the Internet

31. The lowest level of Bloom's Taxonomy is ...

32. It is not true that distance learning involves any ...

33. The first step in choosing or creating ICT resources is to identify the ... aims

34. The levels of ICT competency are (choose 2 answers)

35. Examples of mobile devices are (choose 2 answers)

36. Online educational material that is freely accessible and openly licensed for public consumption is called ...

37. The level of ICT competency when teachers begin to exploit the true power of the technology and change the way they teach and students learn is called knowledge ...

38. The level of ICT competency when teachers and students devise innovative strategies to function at the highest level of Bloom's taxonomy is called knowledge ...

39. The level of ICT competency when teachers tend to use technology to supplement what they already do in class is called knowledge ...

40. Competency framework for teachers (CFT) is a guide for teachers on the use of ICT created by ... (give the abbreviation)

41. Online presentations, infographics, interactive tests, games and worksheets are examples of ... (give the abbreviation)

42. The design, study and use of processes for representing physical, hypothetical or human relationships employing the collection, creation, storing, retrieving, manipulation, presentation, sending and receiving of information is called ... (give the abbreviation)

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43. Electronic or computerized devices and associated human interactive materials that enable the user to employ them for a wide range of teaching and learning processes in addition to personal use is called ... (give the abbreviation)
44. Match the terms to their definitions:
45. Match each term to its definition:
46. Match each level of the Bloom's taxonomy to the correct example:
47. Put the words into the correct order from the most narrow term to the most general one:
48. Put the elements of Bloom's Taxonomy from the highest level to lowest the one:
49. A layout of the physical setup of chairs, tables, materials in a school classroom is called classroom ...
50. Listening activities and lectures are ... a (an) learning style
51. Doodling, observing pictures and diagrams are ... a (an) learning style
52. To manage classroom behaviour successfully a teacher should ... (choose 3 answers)
53. The visual displays in the classroom should ... (choose 3 answers)
54. The subsequent reporting of a symbol (letter, number, or category) to the evaluation is called ...
55. The way in which educator can increase learner's motivation is ...
56. Taking notes and working with the dictionaries is a ... and writing learning style
57. Acting out and dynamic activities are a ... learning type
58. The abbreviation for sensory modalities that are used for learning information is ...
59. Motivation theory by A. Maslow is called ... theory
60. Motivation theory by A. Bandura, that suggests that behaviour is learned by observing and imitating the behaviour of others, is called ... learning theory
61. Having a regular daily ... helps teacher and kids prepare for upcoming tasks
62. Type of motivation when a person is motivated by something external is called ... motivation

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63. Type of motivation when a person works because of an inner desire to be successful at a certain task is called ...
motivation

64. Match each term to its definition:

65. Match the terms to their definitions:

66. Match the terms to their definitions:

67. Put the steps of giving instructions process into the correct order:

68. Put the elements of Maslow hierarchy of needs from the highest level to the lowest one:

69. Characteristic of lifelong learners is (are) ...

70. According to Common European Framework of Reference for Languages, B1 level can be described as ... level

71. Different roles that educator can pay in school are ... (choose 2 answers)

72. Cognitive benefits of learning languages are ... (choose 2 answers)

73. According to Common European Framework of Reference for Languages, C1 level can be described as ... level

74. A non-profit organisation offering English language certificates for different language levels (e.g. B2 First, C1 Advanced, C2 Proficiency) is called ...

75. According to Common European Framework of Reference for Languages, A2 level can be described as ... level

76. Type of research that assesses the value of a procedure, program, or product is called ... research

77. PTE, TOEFL and IELTS are the most popular ... of general and academic English

78. Type of research that designs rely on collecting numerical data to understand, predict, and explain phenomena is called ... research

79. The process of gaining knowledge and skills throughout your life, often to help you do your job properly is called lifelong ...

80. Training that is given to people working in professions to increase their knowledge and skills is called professional ...

81. The foundation of sound research, enabling investigators to objectively gather data to solve problems is called scientific ...

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- 102.** The foundation of sound research, enabling investigators to objectively gather data to solve problems is called ... method
- 103.** Type of research that seeks to describe and explain past events is called ... research
- 104.** Type of research that strives to describe group behavior and social interactions is called ... research
- 105.** Match each research type to its definition:
- 106.** Match each type of professional development to the correct description:
- 107.** Put the parts of the scientific method into the correct order:
- 108.** Put the levels of CERF from the lowest level to the highest one:
- 109.** You are a university professor from Russia. Your subject area is Social sciences. Besides teaching, you conduct research, read and write research papers in English and take part in international professional conferences. You successfully network with your foreign colleagues.
Choose the level that matches the description.
- 110.** Having a regular daily ... help(s) teacher and kids prepare for upcoming tasks
- 111.** Going to new places because you want to post it on social media is an example of ... motivation
- 112.** Studying because you are curious about the topics is an example of ... motivation
- 113.** To manage classroom behaviour successfully a teacher shouldn't ...
- 114.** The visual displays in the classroom shouldn't ...
- 115.** Depending on the students' ..., the style of instructor may change
- 116.** The way in which educator can't increase learner motivation is ...
- 117.** The job or activity of planning the times at which particular tasks will be done or events will happen is called ...
- 118.** Gathering information about individual students' level of performance or achievement is called ...
- 119.** The wide variety of skills and techniques that teachers use to keep students organized, orderly, focused, attentive, on task, and academically productive during a class is called classroom ...
- 120.** A layout of the physical setup of chairs, tables, materials in a school classroom is called classroom ...

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121. A feeling of energetic interest in a particular subject or activity is called ...
122. The process of making judgments about individual students' level is called ...
123. The act of educating, giving the steps that must be followed is called ...
124. Match each element of classroom management to appropriate teacher's technique:
125. Match the terms to their definitions:
126. Match each learning style to the correct type of activities:
127. Put the steps of giving instructions process into the correct order:
128. Put the elements of Maslow hierarchy of needs from the lowest level to the highest one:
129. MsMurphy is a primary school teacher. She is going to be a new classroom teacher for a group of students aged 10-11. The class is famous for its misbehaviour and poor academic performance. Students can't work in pairs or groups and always complain about being bored.
Choose the most suitable classroom management strategy to create effective educational environment.
130. The main difference between e-learning and distance learning is ...
131. The main element of online education is to get learning experience by using the ...
132. The highest level of Bloom's Taxonomy is ...
133. Distance learning doesn't involve any ... meetings
134. The first step in choosing or creating ICT resources is to identify the learning ...
135. The levels of ICT competency are knowledge (choose 3 answers)
136. Examples of mobile devices are (choose 3 answers)
137. A guide for teachers on the use of ICT created by UNESCO is called ICT ...
138. Online educational material that is freely accessible and openly licensed for public consumption is called ...
139. A new way to access learning content using mobile devices is called ... learning

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140. The form of learning when the students take a course from the teacher without physically visiting an actual classroom with him is called ... learning

141. The term used for any kind of learning with the help of computers is called ... learning

142. The education of students who may not always be physically present at a school is called ... learning

143. An electronically supported learning that relies on the Internet for teacher-student interaction and the distribution of class materials is called ... learning

144. A kind of virtual learning which combines the traditional learning of face-to-face instructions of the teacher with online instructions of a remote teacher through a video conferencing tool is called ... learning

145. Match the terms to their definitions:

146. Match the level of the ICT Competency to its characteristic:

147. Match each level of the Bloom's taxonomy to the correct example:

148. Put the words into the correct order from the most general term to the most narrow one:

149. Put the elements of Bloom's Taxonomy from the lowest level to the highest one:

150. You graduated from university a year ago. Recently you have decided to study abroad and get an international qualification in your field because it can open new opportunities for your career. But you don't want to move to another country. Also, you do not have a lot of money, so you are going to continue working full time.

Study the advantages of each type of learning and choose the most suitable one for this situation.

151. An example of teaching strategy is ...

152. An example of teaching technique is ...

153. An example of teaching method is ...

154. Characteristics of deductive teaching are ... (choose 2 answers)

155. Characteristics of inductive teaching are ... (choose 2 answers)

156. Characteristics of Montessori educational program are ... (choose 2 answers)

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157. Inductive approach starts with giving ... to the learners and then letting them to use it to figure out the rules by themselves
158. A set of principles, beliefs, or ideas about the nature of learning which is translated into the classroom is called teaching ...
159. A systematic way of doing something is called teaching ...
160. A well-defined procedure used to accomplish a specific activity or task is called teaching ...
161. A content driven system with language integrated into the learning is called ... (give the abbreviation)
162. Teaching system where students first study the topic by themselves and then apply the knowledge by solving problems and doing practical work in class is called flipping ...
163. A system of education for children that seeks to develop natural interests and activities rather than use formal teaching methods is called ... education
164. Learning method where the teacher is perceived to be the only reliable source of information is called ... learning.
165. Learning method where learner is also an important resource because he/she knows something too and is therefore capable of sharing something is called ... learning
166. Match the terms to their definitions:
167. Match the method to its characteristics:
168. Put the words into the correct order from the most general term to the most narrow one:
169. Put the steps on how to flip your classroom into the correct order:
170. You are a primary school teacher. Students in your classes have learning problems. Students are uninterested and demotivated to all current kinds of activities. They can't apply the knowledge they already have. They almost never do their homework. You want to change your teaching style and try a new teaching approach.
Choose the most suitable approach that can help children from your class to learn better.
171. Below is an email with mistakes sent to a university professor.
Professor Smith,
Just a quick note to our syllabus this year.
First, I would be grateful if you could provide me with the with the available topics for

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the current term's project. Is it possible to get a pdf file that you have shown at our last class?

Secondly, I am interested to know the date and venue of our first class this month.

Looking forward to your reply.

Best wishes,

Arthur Choose correct letter example without mistakes.

172. Below is a business letter with many mistakes.

Your reference: 15UStNE

20 December 2010

Sincerely Mr. Gran

Congratulations!

You have been admitted to Washington State University as a WSU Online student for the fall semester 2011. On behalf of the faculty and staff, I want you to know how pleased we are that you have chosen to become part of the Washington State University community.

Students admitted to WSU Online must complete an online advising orientation prior to being allowed to register for classes.

Your WSU Online academic advisor will be sending you a welcome packet soon with information about how to access the orientation. In the meantime, our faculty and staff are happy to answer your questions as you make your transition to the University community. You are welcome to call us free at 800-222-4978.

Congratulations, and welcome to Washington State University.

WSU

Auburn

WA

98002

USA

Choose the correct version of the letter.

173. Below is an example of CV with structural mistakes.

Amanda Whittle

Professional profile

An enthusiastic and dedicated legal graduate who enjoys being part of a successful and productive team. A confident and

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Appendices

Professor Derek Billmore

Julius Jenkins University, Manchester

1 Any Road, Anytown AN1 1CV

Telephone: 01632 960 828 (Home); 07700 900 219 (Mobile)

Email: amandawhittle@example.com

Choose the right correction of the mistakes you have found in the text.

174. Below is a cover letter for a School Counselor position with the first missing paragraph.

27 December 2021

Alani Hale

1515 Greenbriar Blvd

Boulder, CO, 80305

(720) 321-3326

Dear Ms.Hale,

... (?)

Throughout my previous school counselor positions, I provided individual and group counselling sessions to students ages 14-18 regarding career development, academic achievement, social behaviour, and mental and physical health. I gained experience working with students with disabilities, as well as providing crisis counseling to students who have recently experienced a trauma. I successfully implemented programs to increase graduation rates as well as college application rates. I pride myself on my ability to strengthen relationships and decrease conflict resolution initiatives. Some notable contributions from my previous school counselor position include:

Increased graduation rates by 10% through the introduction off an early intervention program for students identified at risk of failure or dropping out

Conducted specialized counselling sessions for students with disabilities and behavioral issues

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Provided immediate crisis counselling and ongoing support for 200+ students following a school tragedy

Increased college application rate by 15% after introducing a training program for senior students on how to complete scholarship and general acceptance applications

Thank you for your time and for considering my candidacy for the position. I look forward to learning more about how I can be an advocate for youth at Fairview High School in the near future.

Sincerely,

Gregory Diaz

Choose the best variant to fill in the gap in the letter.

175. Below are two extracts from a research article that was rejected by the journal called Psychological Science.

PROVIDING SOCIAL SUPPORT MAY BE MORE BENEFICIAL THAN RECEIVING IT:

Stephanie L. Brown,¹ Randolph M. Nesse,¹ Amiram D. Vinokur,¹ and Dylan M. Smith^{2,3}

¹Institute for Social Research, The University of Michigan; ²Department of Internal Medicine, The University of Michigan; and ³VA Health Services Research & Development Center of Excellence, VA Ann Arbor Healthcare System

Social contact, mortality status, old married adults; longevity; demographic research.

This study examines the relative contributions of giving versus receiving support to longevity in a sample of older married adults. Baseline indicators of giving and receiving support were used to predict mortality status over a 5-year period in the Changing Lives of Older Couples sample. Results from logistic regression analyses indicated that mortality was significantly

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reduced for individuals who reported providing instrumental support to friends, relatives, and neighbors, and individuals who reported providing emotional support to their spouse. Receiving support had no effect on mortality once giving support was taken into consideration. This pattern of findings was obtained after controlling for demographic, personality, health, mental health, and marital-relationship variables. These results have implications for understanding how social contact influences health and longevity.

There are both theoretical and empirical reasons to hypothesize that giving support may promote longevity. For example, kin-selection theory (Hamilton, 1964a, 1964b) and reciprocal-altruism theory (Trivers, 1971) suggest that human reproductive success was contingent upon the ability to give resources to relationship partners. Social bonds (S.L. Brown, 1999) and emotional commitment (Nesse, 2001) have been theorized to promote high-cost giving.

The resulting contribution made to relationship partners is theorized to trigger a desire for self-preservation on the part of the giver, enabling prolonged investment in kin (de Catanzaro, 1986) and reciprocal altruists. Although few studies have explicitly examined whether helping others increases longevity, sociologists note the ubiquity of giving to others (Rossi, 2001), and studies show that individuals derive benefits from helping others, such as reduced distress (Cialdini, Darby, & Vincent, 1973; Midlarsky, 1991) and improved health (Schwartz & Sendor, 2000). Moreover, volunteering has beneficial effects for volunteers, including improved physical and mental health (Omoto & Synder, 1995; Wilson & Musick, 1999). Even perceptions that are likely to be associated with giving, such as a sense of meaning, purpose, belonging, and mattering, have been shown to increase happiness and decrease depression (e.g., Taylor & Turner, 2000; see Batson, 1998, for a review).

Limitations and Directions for Future

Research Although the prospective, longitudinal design of this study is very strong, given the outcome of interest, alternative explanations for these findings

remain viable. It may be, for example, that giving support is a better measure of health than receiving support, or that individuals who have the resources and motivation to give are also more robust than those who do not, or that an abundance of resources promotes longevity and makes it easier to give. However, the beneficial effects of giving support were observed after controlling for the effects of age, functional health, satisfaction with health, health behaviors, mental health, interviewer ratings of health, socioeconomic status, and vulnerability to stress. Moreover, two distinct types of giving—GESS and GISO—contributed simultaneously to longevity. This means that a third variable correlated with one measure of giving—such as robustness of one’s health—would have been held constant in a model that simultaneously tested the effect of the other giving measure. Thus, it is unlikely that the same alternative explanation can account for both effects of giving support. Of course, given the correlational nature of the study design, the regression

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methods used to disentangle these alternatives do not give the confidence that would be achieved by an experimental design.

Nonetheless, longitudinal prospective studies like the one described here are important precursors to eventual long-term (and large-scale) experimental interventions that promote giving support.

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Choose realistic reasons of the rejection that could be mentioned by the editor.

176. Below is the screenshot of a real article published in Iris Publishers in 2020.

Why is the journal considered to be a predatory journal? Why the article is considered to be a pseudo-science article?

177. 'Unsafe' small talk topic is ...

178. Common endings for a part of speech such as ... made from adjective are -ness, -ence and -ance

179. A productivity, prioritization framework designed to help you prioritize a list of tasks is called Eisenhower ...

180. The transitional phrases that show purpose between the ideas are ... (укажите 2 варианта ответа)

181. The phrase that is typical for the informal language is '...'

182. Formal language is used in ... situations (укажите 2 варианта ответа)

183. The phenomenon of changing standard word order used for making questions in English is called ...

184. The continuing development of knowledge and skills after formal education and throughout people's lives is called ... learning

185. A practice of using the time that you have in an effective way, especially in your work is called ...

186. The main part of the presentation, letter, article or book is called ...

187. The set of skills a person needs to be successful at work are called ... skills

188. In casual situations that involve friends or family members is used such type of language as ... language

189. A letter which is used by organizations to communicate in a professional way over the internet is called business ...

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209. A CV that lists your academic history and work experience in order they happened beginning with the most recent events is called ... CV

210. A CV that focuses on the key skills and competencies relevant to the job is called ... CV

211. Match the terms and their characteristics:

212. Match the cover letter parts with the phrases:

213. Match common informal verbs to their formal equivalents:

214. Match common informal nouns to their formal equivalents:

215. Put the phrases of the covering letter into the correct order:

216. Put the sections of the chronological CV into the correct order:

217. Metadata section in the research article includes ... (укажите 3 варианта ответа)

218. A short summary of an academic paper, usually about a paragraph long is called ...

219. A word that you type into a computer, for example when you are using the internet, so that the computer will find information that contains that word is called ...

220. A type of research that aims to find out people's opinions and feelings rather than information that can easily be shown in numbers is called ...

221. A systematic investigation of phenomena by gathering quantifiable data and performing statistical, mathematical, or computational techniques is called ...

222. A ratio between citations and citable items published in a journal is called ...

223. A single short paragraph where you recognize and thank everyone who helped you with your research is called ...

224. The institute that an author of the research article belongs to is called ...

225. An overall structure of a research article is called ...

226. A part of the research article that gives extra information are called ...

227. Journals that take advantage of authors by asking them to publish for a fee without providing peer-review or editing services are called ... journals

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228. Journals that provide free publications for authors and paid subscription access for readers are called ... journals
229. Journals that allow readers a free access to the papers and charge authors to pay for their publications are called ...
230. A section that is used to describe books or places where you can find information is called ... section
231. An author-level metric that attempts to measurable both the productivity and citation impact of the publications of a scientist is called ...
232. Research ... is a person who conducts scientific research to advance knowledge in an area of interest
233. Match the term and the definition:
234. Match the types of journals and their characteristics:
235. Put the stages of CaRS in the right order:
236. Rut the parts of research article in the right order:
237. A person who handle all correspondence about the article and sign the publishing agreement on behalf of all the authors is called ...
238. A person who reads manuscripts and judges their suitability for publication is called ...
239. Methods section in the research article includes ... (укажите 3 варианта ответа)
240. The most popular journal ranking indexes are ... (укажите 2 варианта ответа)
241. A person who is in charge of a journal is ...
242. ... is the act of sending a document, plan, etc to someone so that they can consider it
243. Journals that take advantage of authors by asking them to publish for a fee without providing peer-review or editing services are called ...
244. A type of research that aims to find out people's opinions and feelings rather than information that can easily be shown in numbers is called ... research
245. A systematic investigation of phenomena by gathering quantifiable data and performing statistical, mathematical, or computational techniques is called ... research
246. A writer or a piece of work that is mentioned in a piece of writing by someone else is called ...

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Furthermore, the benefits of social contact may extend beyond received support to include other aspects of the interpersonal relationship that may protect health and increase longevity—for example, giving support to others.

However, with few exceptions (e.g., Liang, Krause, & Bennett, 2001), social-support studies rarely assess whether there are benefits from providing support to others. Some measures of social support do seem to tap giving—perhaps inadvertently—yet the benefits are often attributed to receiving support or sometimes attributed to reciprocated support.

For example, a nationwide survey of older peoples' support networks measured social support by a combination of what was received and what was provided to others (Antonucci, 1985). Implicit in this assessment is the recognition that receiving social support is likely to be correlated with other aspects of close relationships, including the extent to which individuals give to one another. Thus, some of the benefits of social contact, traditionally attributed to receiving support, or to reciprocated support (e.g., Antonucci, Fuhrer, & Jackson, 1991), may instead be due to the benefits of giving support.

THE BENEFITS OF PROVIDING SUPPORT TO OTHERS

There are both theoretical and empirical reasons to hypothesize that giving support may promote longevity. For example, kin-selection

theory (Hamilton, 1964a, 1964b) and reciprocal-altruism theory (Trivers, 1971) suggest that human reproductive success was contingent upon the ability to give resources to relationship partners. Social bonds (S.L. Brown, 1999) and emotional commitment (Nesse, 2001) have been theorized to promote high-cost giving. The resulting contribution made to relationship partners is theorized to trigger a desire for self-preservation on the part of the giver, enabling prolonged investment in kin (de Catanzaro, 1986) and reciprocal altruists. Although few studies have explicitly examined whether helping others increases longevity, sociologists note the ubiquity of giving to others (Rossi, 2001), and studies show that individuals derive benefits from helping others, such as reduced distress (Cialdini, Darby, & Vincent, 1973; Midlarsky, 1991) and improved health (Schwartz & Sendor, 2000). Moreover, volunteering has beneficial effects for volunteers, including improved physical and mental health (Omoto & Synder, 1995; Wilson & Musick, 1999). Even perceptions that are likely to be associated with giving, such as a sense of meaning, purpose, belonging, and mattering, have been shown to increase happiness and decrease depression (e.g., Taylor & Turner, 2000; see Batson, 1998, for a review).

Limitations and Directions for Future

Research Although the prospective, longitudinal design of this study is very strong, given the outcome of interest, alternative explanations for these findings remain viable. It may be, for example, that giving support is a better measure of health than receiving support, or that individuals who have the resources and motivation to give are also more robust than those who do not, or that an abundance of resources promotes longevity and makes it easier to give. However, the beneficial effects of giving support were observed after controlling for the effects of age, functional health, satisfaction with health, health behaviors, mental health, interviewer ratings of health, socioeconomic status, and vulnerability to stress. Moreover, two distinct types of giving—GESS and GISO—contributed simultaneously to longevity. This means that a third variable correlated with one measure of giving—such as robustness of one's health—would have been held

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constant in a model that simultaneously tested the effect of the other giving measure. Thus, it is unlikely that the same alternative explanation can account for both effects of giving support. Of course, given the correlational nature of the study design, the regression methods used to disentangle these alternatives do not give the confidence that would be achieved by an experimental design. Nonetheless, longitudinal prospective studies like the one described here are important precursors to eventual long-term (and large-scale) experimental interventions that promote giving support.

Conclusion

Giving support may be an important component of interpersonal relationships that has considerable value to health and well-being. It may not be a coincidence that mortality and morbidity studies inadvertently assess giving or manipulate giving (e.g., taking care of a plant; Rodin & Langer, 1977) to operationalize variables of interest such as receiving social support or locus of control. If giving, rather than receiving, promotes longevity, then interventions that are currently designed to help people feel supported may need to be redesigned so that the emphasis is on what people do to help others. The possibility that giving support accounts for some of the benefits of social contact is a new question that awaits future research.

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265. Match the term and the definition:

266. Match the cover letter parts with the phrases:

267. Match common informal verbs to their formal equivalents:

268. Match common informal adverbs to their formal equivalents:

269. Put the stages of the job interview into the correct order:

270. Put the sections of the CV into the correct order:

271. The figure below shows an example of CV.

1 Any Road, Anytown AN1 1CV

Telephone: 01632 960 828 (Home); 07700 900 219 (Mobile)

Email: amandawhittle@example.com

Professional profile

An enthusiastic and dedicated legal graduate who enjoys being part of a successful and productive team. A confident and articulate communicator with a professional manner and the ability to conduct impressive and persuasive presentations and work of the highest quality. Extremely organised and highly self-motivated, with a proven background in achieving targets and meeting tight deadlines, performing well in a highly pressurised working environment. Possessing excellent interpersonal and liaison skills with the ability to communicate professionally with customers and encourage colleagues, building and maintaining productive working relationships.

Education and qualifications

High School: Prianpancy Lyceum Larnaca (Cyprus) (2000-2003)

Diploma Law: Intercollege, Nicosia-Cyprus (2003-2005)

LLB: Julius Jenkins University, Manchester (2005-2008)

LLM: Julius Jenkins University, Manchester (2008-2009)

Skills

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IT Proficiency: knowledge of Windows; Expert knowledge of MS Office

Languages: Greek (native) and English (fluent).

Work experience

2007-2009 Part-time Teacher - Manchester's Greek School

2004-2005 Bar Staff - Grand National, Aintree Racecourse

2003-2006 Assistant - Marathon Tours, Larnaca, Cyprus

Interests

Sports: Prior member of High School Basketball Team, three times Cyprus Champions; Represented Cyprus in World Championship in Turkey and Hellenic Championship

General: Fashion, Cooking and Dance Specialised: Vice-Chairperson for two years and then Chairperson of the Greek-Cypriot Society between 2005-2009

Participation in Youth Exchange Seminar for European Union in Italy, Portugal, Poland, Greece, Hungary and Cyprus

Extra

Professor Derek Billmore

Julius Jenkins University, Manchester

Amanda Whittle

Read a CV and find 4 structural mistakes.

272. 'Safe' small talk topic is ...

273. A question that you repeat back at the person to find out some information about him or her, or to hear their point of view is called a ...

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274. The phenomenon of changing standard word order used for making questions in English is called an ...

275. The transitional phrases that show addition between the ideas are ... (укажите 2 варианта ответа)

276. The phrase that is typical for the formal language is '...'

277. Suffixes -tion or -ment are usually added, if we want to form a noun from ...

278. A polite conversation about things that are not important usually between people who are meeting for the first time is called ...

279. A verbal business card is a 30 second ... that tells your name, education or job status, career path story and goals

280. A group of people put together to work on the same task is called ...

281. Aspects of behaviour, study habits, learning strategies and time management tools learned by students while studying are called ... skills

282. In professional and academic situations that involve people we don't know well is used such type of language as ... language

283. A letter which is used by organizations to communicate in a professional way is called ... letter

284. A productivity, prioritization, and time-management framework designed to help you prioritize a list of tasks is called Eisenhower ...

285. Match the terms and the definitions:

286. Match the conversation stages with the phrases:

287. Match the points of the presentation to the questions they may raise:

288. Match the presentation steps with the phrases:

289. Put the stages of the presentation into the correct order:

290. Put elements of email letter into a logical order:

291. Read an email sent to a university professor.

Professor Hawkins,

Just a quick note to my presentation on 'The importance of leaning foreign languages'.

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